



OLD COLUMBANS ASSOCIATION
OCA Centre, St. Columba's School,
Ashok Place, New Delhi-110001 Tel 23346481

NOTICE

Dated: 05th August 2019

To
All Members,
Old Columbans Association

Notice is hereby given that the next Annual General Meeting of the OLD COLUMBANS ASSOCIATION (OCA) will be held on Saturday September 21st 2019 at 11.30 a.m. at Middle School Auditorium, St. Columba's School, Ashok Place, New Delhi-110001. In case of insufficient quorum the meeting will automatically stand adjourned to 12 P.M. and will then not require any minimum quorum.


The agenda for the meeting will be as follows:

- i) To elect the office bearers and executive committee for the ensuing term of 2019-2021
- ii) Presentation of accounts for the term 2018-19
- iii) Appointment of auditor(s) and fixing their remuneration
- iv) Any other matter with the permission of the chair.

The last date for the qualified persons to file their nominations is 19TH August 2019 by 5.00 p.m.
The last date of withdrawals is 31st August, 2019 by 4.00 p.m.

Note: No person having pending dues with the OCA may stand for any post of the Executive Committee or as an Office Bearer.

for OLD COLUMBANS ASSOCIATION


Karan Khanna
(Hony. Secretary)

Email: website@oldcolumban.net

Website: www.oldcolumban.net

President:
Arun Khanna
Ph: 9811088913

Secretary:
Karan Khanna
Ph: 9810154778

Treasurer:
Sumant Chadha
Ph 9810010841



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Extracts from the OCA Constitution
(re : Executive Committee)

5.3.4 Subject to these Rules and Regulations in general and rule 5.3.1 in particular, a member shall be entitled or subjected to all rights, privileges and obligations explicitly, or implicitly attached to the membership of the association, including the right to seek office and the right to vote at the General body; and such obligations shall include regular attendance, prompt payment of dues, participation in Association activities and upholding of the traditions, values and principles of the school and the association.

6.1.1. Composition, Election and terms of Office

The Committee shall consist of fourteen members, including the Office Bearers.

6.1.2. (i) The General Body shall elect from amongst its members the following Office Bearers for terms not exceeding two years at a time :

- One President
- One Secretary
- One Treasurer

(ii) The members to be elected as the President, the Secretary and the Treasurer shall be persons not less than 30 years of age.

(iii) In addition, the General Body shall elect nine members for a period of two years to the Executive Committee.

6.1.3 Election Procedure

The following procedure will be observed for election to the Executive committee:

(i) A six week notice (prior to General Body Meeting) will be mailed by the Secretary to all members informing them regarding election to the Executive Committee and inviting nominations for the same.

(ii) Nominations will be filed with the Principal, St. Columba's School (who will be the authority for the conduct of the election) not later than four weeks before the date of the General Body meeting. The Principal will forward all nominations to the Secretary.

(iii) The Secretary will mail to the member's details of the nominations received along with brief particulars of the candidates at least two weeks prior to the General Body Meeting.

(iv) The venue of the election shall be the school.

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By Regd. Post/Hand

NOMINATION FORM
FOR ELECTION TO THE EXECUTIVE COMMITTEE (2019-2021)
OF THE OLD COLUMBANS ASSOCIATION (OCA)
(Note: last date for receipt of nominations is 19th August, 2019)

To
The Principal,
St. Columba's School
(Patron of OCA & Competent Authority for
conduct of Elections to the Executive Committee, OCA)
Ashok Place,
NEW DELHI-110001

Dear Sir,

I hereby offer myself as a candidate to serve on the Executive Committee of the OLD COLUMBANS ASSOCIATION. My particulars are as under:

1) NAME
SURNAME FIRST MIDDLE

2) ADDRESS:

.....
(for communication)
.....

.....PINCODE.....

PHONE..... FAX: E-MAIL:

3) DATE OF BIRTH:

.....
DATE / MONTH / YEAR

4) BATCH: (Year in which appeared for School Leaving Exam)

5) OCA Membership No..... (can be obtained from Office Bearers)
.....

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Please attach TWO passport size photos with full name and signatures on its reverse

6) EDUCATION/ PROFESSIONAL QUALIFICATIONS

7) OCCUPATIONAL PARTICULARS:

a) Designation: b) Company Name: c) Address

8) POST FOR WHICH ELECTION SOUGHT:

a) as E.C. Member (i.e. otherwise than as office bearer) : YES / NO

b) * as Office Bearer

* (Should be at least 30 years of age as on 21.09.2019

refer extract of OCA Constitution (Clause 6.1.2ii)

.....
(Please specify post)

9) BRIEF RESUME

In order to acquaint the general body please state:

a) Your special abilities and background which you consider useful for serving on the E.C. a separate sheet is not more than 50 words.

b) Your statement of intent/participation in case you are elected to the post applied for (*) on a separate sheet in not more than 50 words.

Date.....

SIGNATURE

.....
ACKNOWLEDGMENT

(Particulars to be filled in by the candidate)

Received Nomination Form of Mr..... (OCA Membership No. /) for the post of.....for the Election to the Executive Committee of the Old Columbans Association, to be held on 21-09-2019.

for Principal
St. Columba's School

Date.....

SIGNATURE

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